



Board of Trustees
Special Board Meeting Minutes
December 8, 2021
4:30 p.m.
In-person – Holden Room
Virtual – Zoom
Meeting
(Draft)

Attendance:

Trustees: Holden Room: Ms. Caimano, Mr. Antis, and Ms. Johnson. **Zoom:** Ms. Eddy, Ms. Shapiro, Ms. Bartlett, Ms. Nemer, Ms. Rainwater, Ms. Swanson, Ms. Vanderminden, Ms. Hogan, and Mr. Toomey.

Absent: Excused: Mr. Goralski and Ms. Nichols.

Staff: Ms. Naftaly, Ms. Forshey, and Ms. Durett-Clapper.

Guests: None.

1. **Call to Order** B. Caimano

President Caimano called the meeting to order at 4:32 p.m. Quorum was established.

2. **Public Comment**
None.

3. **Action Item (Documents emailed to the Board)** B. Caimano

A **Motion** to place the tabled Action Item from the November 17, 2021 Board Meeting back on the floor was made by Ms. Hogan, seconded by Ms. Nemer. Motion carried unanimously.

Action Item:

1. Approval of Crandall Public Library Long Range Plan (2022-2027) with Appendices.

Ms. Caimano informed the Board that the only change to the plan was the acceptance date. The plan was discussed at the November 17, 2021 Board Meeting and again at the Ad Hoc Strategic Planning Committee Meeting on November 30, 2021. Ms. Caimano asked if there was any further discussion. Mr. Antis started to read a letter expressing his concerns with the Long Range Plan. Ms. Caimano interrupted Mr. Antis, stating he addressed the same concerns at the November meetings. She

explained that the Board unanimously approved the strategic planning process earlier in the year.¹ Ms. Caimano shared information from the SALS Strategic Planning Process Training attended by trustees, including Ms. Caimano and Mr. Antis.

Roles and Responsibilities of the Strategic Planning Process:

- The Library Director's role is to coordinate and implement a strategic plan with the Board, the Friends, the Staff, and the Community.
- The Trustee's responsibility is to ensure that the Library has a strategic plan that includes implementation and evaluation components.

Ms. Caimano said that our planning process is different from other originations, but that does not make it wrong; the plan was completed as it was supposed to be. It is acceptable for board members to express their difference of opinions and concerns; however, those opinions and concerns should never be critical of the Library Director, staff, or other Board Trustees; it is unprofessional. Ms. Caimano opened the discussion to Mr. Antis, who read his letter to the Board (copy attached); he thanked everyone for allowing him to voice his thoughts. Ms. Eddy inquired what magnet facility means (page 6); **Community Values that the Library Believes In - 10. We believe a healthy community supports libraries as magnet facilities.** Ms. Naftaly explained that the Library is a facility that draws people in because of the unique things we can offer to them, not just Glens Falls, but to Moreau, Queensbury, and the surrounding region. Discussion ensued about the changes in this strategic plan's process and the Board's involvement due to the COVID-19 pandemic. The Board also discussed the annual review included in the strategic plan, and Ms. Caimano explained review of necessary circumstantial changes could occur at any time. She also reminded the Board that if a Goal or Action step is completed the next action may be moved up on the timetable. Ms. Naftaly stated that she and Department Heads would correlate the plan's goals and objectives with future board reports. Ms. Hogan pointed out an approval date correction on page four of the plan document. Ms. Naftaly will correct the date, from November 17, 2021, to December 8, 2021.

A **Vote** to approve the Action Item was taken; Mr. Antis opposed, the remaining Board members voted in favor. **Motion** carried.

4. **Adjournment**

B. Caimano

A **Motion** to adjourn was made by Ms. Nemer, seconded by Ms. Hogan. **Motion** carried unanimously. The meeting adjourned at 4:48 p.m.

Respectfully submitted,

Margaret Shapiro
Secretary of the Board of Trustees of Crandall Public Library

Recorded by Melissa Durett-Clapper
Administrative Assistant

¹ Action Item number two at the February 24, 2021 Board Meeting.

**The next Board Meeting is the Organizational Meeting
January 5, 2022
4:30 p.m.
Meeting Method: To be Announced**

I would like to take this time to share my thoughts with my fellow trustees on the strategic plan being present to us today.

I am not happy the way the process of this plan was put together. I feel there should have been more input in the writing of this plan from the ad hoc committee and the plan should have been discussed and reviewed several times before being brought here today. I have had worked on two plans with other boards on strategic plans, and those committees were able to have more input in how the final document to the rest of the board.

I feel this strategic plan is not addressing the true needs of the CPL of the future. Libraries need be more in tune with technology as our growth with increase patron usage was not properly addressed in our plan. It has failed to realize the need to more relevant and ahead in electronic usage.

The Folklife Center is the library's strongest asset. The strategic plan for did put enough emphasis on that department.

My community of Moreau feels disenfranchised with the library. I am concerned that more voters will be voting no than yes. My Town just barely passed the budget with a yes vote of barely 52% this past year.

I feel the strategic is not progressive and aggressive enough to keep up with our changing world desire for information.

Most of us on the board of the Baby Boomer generation and we will be gone sooner than we realize. Is this strategic plan understanding the needs of the patrons younger than ourselves? I believe it does not.

How I vote today will not change my commitment to the library or my support the a passed strategic plan.

Thank you allowing to voice my thoughts with you today.