



**Board of Trustees  
Crandall Public Library**

**AGENDA**

**August 25, 2021**

**4:30 p.m.**

**In-person – Community Room—Enhanced Microphones in Use**

**DRAFT**

1. **Call to order** B. Caimano
2. **Public Comment**
3. **Presentation on Status of Roofing Project** M. Brennen/J. Dickinson
4. **Correspondence and Press** (Emailed to the Board/hard copies in the Community Room)
5. **Department Reports**
  - A. Assistant Director, G. Forshey
  - B. Adult Services, J. Boyer
  - C. Children’s Department, J. Farrar
  - D. Development Department, M. Chandler
  - E. Folklife Department, T. DeGarmo
6. **Friends of Crandall Library** C. Schmitt
7. **Approval of Board of Trustees Minutes: July 28, 2021** B. Caimano
8. **Treasurers Report, July 2021** J. Goralski
9. **Approval of Claims Auditor Reports, July 2021** J. Goralski
10. **Committee(s) Reports**
  - Personnel** T. Vanderminden
    1. Acceptance of Deborah Burnham’s Resignation, effective August 13, 2021. Deborah has worked as a Part-time Library Clerk for the Library since June of 2014.
    2. Acceptance of Kelsie Burnard’s Resignation, effective September 1, 2021. Kelsie has worked as a Page and a Substitute Library Assistant for the Library since January of 2020.
    3. Acceptance of Carol Jonietz’s Resignation, effective August 16, 2021. Carol has worked as a Page for the Library since September of 2019.

4. Approval of the Probational Appointment (per Warren County Civil Service Exam Local: #3106) of Part-time Library Clerk Thaddeus Jewell, effective August 23, 2021, at \$13.56/hour.
5. Approval of the Probational Appointment (per Warren County Civil Service Exam Local: #3106) of Part-time Library Clerk Ronda Thomas, effective September 1, 2021, at \$13.56/hour.

**11. SALS**

D. Nemer/M. Shapiro

**12. Director's Report & Action Items**

K. Naftaly

**Action Items:**

1. Approval of the Central Library Plan of Service 2022-2026
2. Permission to apply for New York State Construction Grant for the Roofing and Masonry Project. Amount to be determined at bid opening on September 9, 2021.
3. Permission to place system-wide holds on New & Popular DVD and Blu-ray Titles.
4. Permission to enter into the Pinnacle IT Plan with Groff Networks (professional consultants) for a 90-day trial at \$3,125/month and a \$4,220 Onboarding Project fee.
5. Permission for up to three staff to register for the NYLA Annual Conference in Syracuse NY, November 3, 2021 through November 6, 2021. The early-bird registration deadline is September 30, 2021. Cost: registration: \$349 each; hotel \$169/night for a standard room, food \$65.00/diem and travel \$178.08 (car) roundtrip with standard IRS .56/mile.

**13. Old Business**

B. Caimano

**14. New Business**

B. Caimano

Dates for Public Hearings for the 2022 Proposed Crandall Public Library Budget:

- Tuesday, October 5, 2021, at 7:00 p.m., Glens Falls Common Council Chamber
- Wednesday, October 6, 2021, at 7:00 p.m., Moreau Town Office Building\*  
(\*Location subject to change – check website for updates. Board Members will be emailed if the location is changed.)
- Thursday, October 7, 2021, at 7:00 p.m., Queensbury Town Hall Senior Room

**15. Executive Session (if necessary)**

**16. Adjournment**

B. Caimano

**The next Board Meeting is  
September 22, 2021  
4:30 p.m.  
In-person - Community Room**