



**Board of Trustees
Crandall Public Library**

AGENDA

January 27, 2021

4:30 p.m.

Virtual Zoom Meeting

<https://us02web.zoom.us/j/94568020306>

Draft

1. **Call to Order** B. Caimano
2. **Public Comment**
3. **Correspondence and Press**
4. **Department Reports**
 - A. Assistant Director, G. Forshey
 - B. Adult Services, J. Boyer
 - C. Children's Department, P. Frazier
 - D. Development Department, M. Chandler
 - E. Folklife Department, T. DeGarmo
5. **Friends of Crandall Library** C. Schmitt
6. **Approval of Board of Trustees Minutes: January 6, 2021** B. Caimano
7. **Treasurer's Report, December 2020** D. Hazewski
8. **Approval of Claims Auditor Reports, December 2020** D. Hazewski
9. **Committee(s) Reports**
 - Personnel** T. Vanderminden

Pam Frazier, Librarian III

Pam's employment at the Library began in September 1980, over 40 years ago! In 1997, Pam began her long tenure as Librarian III, Head of Children's Services. Pam's leadership and attention to the needs of our youngest community members has allowed the Children's and Teen Departments to thrive. More vital than the blossoming, growth and sustainability of the Department is the over-arching fact that her moral center, kindness, and breadth of knowledge have imbued the children of our service area with her friendship, passion and love for them. A higher tribute does not exist upon her retirement than to say, "She is cherished."

1. Acceptance of the Retirement of Pamela Frazier, Librarian III, effective March 1, 2021. Pam has worked for the Library for over 40 years.
2. Approval for Librarian II, Julia Farrar, to be acting Head of Children's Services, effective March 1, 2021, until the position is filled, per Warren County Civil Service.

10. SALS

D. Nemer

11. Director's Report & Action Items

K. Naftaly

- A. Board approval to amend the Crandall Public Library FSA and DCAP plans to include the following COVID Relief Amendments:

COVID Relief Legislation Allows Major Amendments to FSA and DCAP Plans

The Consolidated Appropriations Act 2021, passed by Congress and signed by President Trump, provides in part for significant changes to health FSA and DCAP plans for 2021 and 2022. The bill allows – **but does not require** – employers to amend their plans to permit the following:

- **Health FSA and DCAP Carryover:** Allows health FSA and DCAP plans to carry over ALL unused amounts from the 2020 plan year to 2021 and from 2021 to 2022
- **Extended grace period:** Permits a 12-month grace period for unused benefits or contributions in health FSAs and DCAP accounts for plan years ending in 2020 or 2021
- **Health FSA spend down:** Allows health FSA participants who terminate during the 2020 or 2021 plan year to spend down any unused balance through the end of the plan year in which the termination occurred; this includes any grace period
- **Updated DCAP age limits:** For the 2020 plan year, extends the maximum age of eligible dependents from 12 to 13 (not yet reached 14th birthday) for dependent care FSAs; the increased age limit also applies for unused amounts carried over from the 2020 plan year to 2021
- **Election amount changes:** Permits participants to make changes to election amounts for health and dependent care FSAs for plan years ending in 2021 without a corresponding qualifying life event

- B. Board approval to adopt the revised Crandall Public Library Sick Leave Policy to comply with New York State Labor Law Section 196-B – Sick Leave Requirements

*Revised Sick Leave Policy attached as an addendum

12. Old Business

13. New Business

14. Executive Session (if necessary)

15. Adjournment

**The next Board Meeting is
February 24, 2021
4:30 PM
Meeting Method: To be Announced**