



DRAFT

Public Hearing on the Proposed 2021 Budget

July 22, 2020 4:30 p.m.

Virtual Zoom Meeting

<https://zoom.us/j/94568020306>

Joint Finance & Personnel Committee

D. Hazewski/T.

Vanderminden

1. A motion was made by A. Bartlett, seconded by T. Vanderminden to approve the proposed 2021 budget of \$4,859,906 and bring it to the full board for their approval at the next scheduled meeting. Motion carried.

Approval of Resolutions

- a. Approval of the 2021 Proposed Budget – Budget to be distributed via email.
- b. Approval of Legal Notices
- c. Approval of Trustee Petitions;
 - Diane Swanson for the Town of Queensbury
 - Daniel Hazewski for the Town of Moreau
- d. Approval of Budget Resolutions for the Board of Elections of Warren and Saratoga Counties
- e. Approval of Resolution: The Board of Trustees authorizes Crandall Public Library to exceed the 1.0156% tax cap in the event the levy exceeds the 1.0156% cap due to miscalculations, erroneous, or incomplete information, or the need to not increase each municipal budget over 2020 amounts due to the impact of the COVID-19 pandemic on the local economy; in addition, per the NYS Comptroller's Office the Library's Tax Base Growth Factor in 2021 is 1.0060. (As recommended by NY Library Association.)

Immediately Following Budget Hearing

Meeting of the Board of Trustees

Crandall Public Library

AGENDA

1. **Call to order** B. Caimano
2. **Public Comment**
3. **Correspondence and Press (see board pass around file for actual correspondence)**



4. Department Reports

- A. Assistant Director, G. Forshey
- B. Adult Services, J. Boyer
- C. Children’s Department, P. Frazier
- D. Development Department, M. Chandler
- E. Folklife Department, T. DeGarmo

5. Friends of Crandall Library

C. Schmitt

6. Approval of Board of Trustees Minutes: June 24, 2020
Caimano

B.

7. Treasurers Report, June 2020

D. Hazewski

8. Approval of Claims Auditor Reports

D. Hazewski

9. Committee(s) Reports

Personnel

T. Vanderminden

1. Acceptance of the Retirement of Marcella Devoe, Part-time Library Assistant effective May 29, 2019. Marcella had worked at the Library for 19 years.
2. Approval of Provisional Appointment (per Warren County Civil Service Exam State: #63540 Local: #31004) of Librarian I, Susan Ciampa, effective 8/1/2019, at a salary of \$37,290/year.
3. Approval of Permanent Appointment (per Warren County Civil Service Exam State: #63540 Local: #31004) of Librarian I, Susan Ciampa, effective 7/14/2020, at a salary of \$37,290/year.
4. Approval for Library Development Director, Michelle Chandler to be removed from Probationary status and fully appointed to Permanent status per Civil Service rules, effective 8/27/2019 at a salary of \$63,240/year.
5. Approval to correct salary amount from \$14.50/hour to \$14.25/hour, effective September 16, 2019 for David Jones, Cleaner, due to clerical error. (Passed October 23, 2019, Board Meeting.)
6. Approval for Library Assistant, Erica Catalano to be removed from Probationary status and fully appointed to Permanent status per Civil Service rules, effective 5/28/2020, at a salary of \$35,394/year.
7. Approval of Permanent Appointment (per Warren County Civil Service Exam State: #63540 Local: #31004) of Librarian I, Rickele Bello, effective 7/14/2020, at a salary of \$38,409/year.



8. Approval of Permanent Appointment (per Warren County Civil Service Exam State: #63540 Local: #31004) of Librarian I, Patricia Dolton, effective 7/14/2020, at a salary of \$40,352/year.
9. Approval of Permanent Appointment (per Warren County Civil Service Exam State: #63540 Local: #31004) of Librarian I, Cynthia Maguire, effective 7/14/2020, at a salary of \$38,409/year.
10. Approval of Permanent Appointment (per Warren County Civil Service Exam State: #63540 Local: #31004) of Part-time Librarian I, Maureen Tuttle, effective 7/14/2020, at a salary of \$22.84/hour.
11. Approval of Permanent Appointment (per Warren County Civil Service Exam State: #75223 Local: #31005) of Librarian II, Kevin Rogan, effective 7/14/2020, at a salary of \$48,061/year.
12. Approval of Permanent Appointment (per Warren County Civil Service Exam State: #75223 Local: #31005) of Librarian II, Julia Farrar, effective 7/14/2020, at a salary of \$46,481/year.
13. Approval of Permanent Appointment (per Warren County Civil Service Exam State: #75223 Local: #31005) of Librarian II, Karen Hilfiger, effective 7/14/2020, at a salary of \$48,964/year.
14. Approval of Permanent Appointment (per Warren County Civil Service Exam State: #75229 Local: #31006) of Librarian III, Jennifer Boyer, effective 7/14/2020, at a salary of \$52,579/year.
15. Approval of Permanent Appointment (per Warren County Civil Service Exam State: #75232 Local: #31007) of Assistant Library Director III, Guinevere Forshey, effective 7/14/2020, at a salary of \$73,335/year.

10. SALS

D. Nemer

11. Director's Report & Action Items

K. Naftaly

- **Adoption of 2021 Proposed Budget and Formula page with December 2019 registered borrower information attached**
- **Public Notices [Legal] required to be approved by resolution:**
 1. Legal Notice for public hearings between **October 5 and October 9, 2020** to be approved by resolution.
 2. Legal Notice for Election dates (November 3, 2020) and propositions to be approved by resolution.

12. Old Business

13. New Business

B. Caimano



14. Executive Session (if necessary)

15. Adjournment

**The next Board Meeting is
August 26, 2020
4:30 PM
Meeting Method To be Announced**