



**Board of Trustees
Crandall Public Library
AGENDA
May 27, 2020
4:30 p.m. Virtual Zoom Meeting
<https://us02web.zoom.us/j/94568020306>**

- 1. Call to order** B. Caimano
- 2. Public Comment**
- 3. Correspondence and Press (see board pass around file for actual correspondence)**
- 4. Department Reports—Staff will be attending but individual reports are on hiatus this month.**
 - A. Assistant Director, G. Forshey
 - B. Adult Services, J. Boyer
 - C. Children’s Department, P. Frazier
 - D. Development Department, M. Chandler
 - E. Folklife Department, T. DeGarmo
- 5. Friends of Crandall Public Library**
 - C. Schmitt
- 6. Approval of Board of Trustees Minutes: April 22, 2020**
 - B. Caimano
- 7. Treasurers Report, April 2020**
 - D. Hazewski
 - A. Budget Amendments
- 8. Approval of Claims Auditor Reports** D. Hazewski
- 9. Committee Reports**
- 10. SALS**
 - D. Nemer
- 11. Director’s Status Report & Action Item**
 - K. Naftaly
 - Action Items:
 1. Permission to delay the strategic planning process that the Library initiated in late 2019 to be formally reinitiated in 2021 pending NYS acknowledgement that the COVID-19 emergency has been lifted; furthermore, the 2015-2018 Crandall Public Library Strategic Plan will continue to be our planning document to meet NYS standards.
 2. Approval of safety documents that may be updated as local, state and federal department policies and guidelines change to reflect new best practices. Updated processes from the NYS Department of Libraries and the NYLA may also influence said documents.
 - i. Approval to accept the NYS–CPL Safety Plan to insure safe operations of Library functions in this time of COVID-19.

- ii. Approval of the CPL Temporary Safety Policy to insure safe operation of Library functions in this time of COVID-19.
3. Approval to add Crandall Public Library Temporary Safety Policies as a separate amendment to our Rules of Behavior
4. Permission to order approximately 19,800 One-Time-Locking Cases and 10 De-couplers in preparation for our RFID replacement/upgrade project for Fall 2020. Total cost not to exceed \$30,000 to come from our Capital Reserves Account. [We have 3 quotes outstanding from suppliers.]

12. Old Business

**A. Crandall Public Library (CPL) Pandemic Policy [including compensation and remote work policies]--
Further extension until June 22, 2020.**

13. New Business

B. Caimano

14. Executive Session (if necessary)

15. Adjournment

**The next Board Meeting is
Wednesday, June 24, 2020
4:30 p.m.
Meeting Method to Be Announced**