

**Board of Trustees
Meeting Minutes
September 28, 2016**

Attendance:

Trustees: Mr. Toomey, Ms. LaPann, Ms. Caimano, Mr. Rottenstreich, Ms. Vanderminden, Mr. Hazewski, Ms. Troelstra, Mr. Leonelli, Mr. Barnard, Ms. Nemer, Dr. McDermott, Ms. Barcomb.

Absent: *Excused:* Mr. Lebowitz, Ms. Johnson

Unexcused: Mr. Gannon

Staff: Ms. Naftaly, Ms. Webb, Ms. Shanks, Ms. Frazier, Ms. Winters, Ms. Bell, Mr. DeGarmo

Guests: Ms. Robinson, FCPL and Maury Thompson, *Post Star*, & Lee Simpkins.

Called to Order: President Toomey called the meeting to order at 4:32 p.m.

Oath of Office – Elizabeth Barcomb from the Town of Moreau was given the Oath of Office. She is replacing Michael Harman who resigned in August of 2016. Her term of office runs until December of 2019. Introductions were made around the room.

Public Comment - None

Correspondence and Press (see Board Pass Around file for actual correspondence and press)

Board of Trustees Meeting Minutes – August 24, 2016

A ***Motion*** to approve the August 24, 2016 Minutes was made by Mr. Rottenstreich, seconded by Ms. LaPann. Motion carried.

Treasurer’s Report – August, 2016

A. Budget Amendments

Ms. Caimano reviewed the Treasurer’s Report and Budget Amendments. Revenues are at 88% and Expenses are at 68%. Ms. LaPann made a motion to accept the Treasurer’s report and budget amendments for August 2016, seconded by Ms. Vanderminden. Motion carried.

Claims Auditor Report –August 29 & September 14, 2016

A ***Motion*** to approve the Claims Auditor Reports for August 29 & September 14, 2016 was made by Mr. Leonelli and seconded by Ms. Caimano. Motion carried.

Committee Reports - None

Friends of Crandall Public Library

Ms. Robinson

Book sale is this weekend.

SALS

Ms. Nemer

SALS is working on a Construction Grant proposal. They are looking at the wording for it.

Director's Report

Ms. Naftaly stated that by the end of November she hopes to have ideas for building usage. She is looking for some possible changes that will not be at a high cost. She would like to apply for the 2017-2018 NYS Construction Grant for money for green sustainability; for example, solar panels, HVAC. We hope to lower the cost of our expenses. Albany Public Library came up to visit us and learn more about our library. Ms. Naftaly will contact the press to advertise the 2017 budget. The Public Hearing dates are listed under old business. It is important that all towns are represented. We will have a float in the South Glens Falls Holiday Parade again this year. The theme is *All That Glitters*.

Action items:

1. Approve of 2017 Holiday closings.
2. Approval for Crandall Public Library to participate in the 2016 Post Star Holiday Parade.
3. Permission to submit grant application for \$5,000 to the Champlain Valley National Heritage Partnership (CVNHP) for "Battenkill Inspired" Digital Media Grant.
4. Permission for Patricia Dolton to attend the NY Women's Suffrage Centennial Conference on Friday, October 7, 2016. Cost: \$55 plus travel.

A ***Motion*** to approve items 1-4 was made by Mr. Rottenstreich, seconded by Ms. Nemer. Motion carried.

Department Reports

L. Shanks, Development Director

The Seafarers' Gala is getting closer. Invitations should arrive any day. We will be raffling off a wine barrel again this year. Please donate a bottle of wine or spirits to be raffled off. Other auction items are welcome.

P. Frazier, Children's Department

You did not receive her August Board report so she is passing it out here. The *Teddy Bear Picnic* which has been going on for over 30 years was a huge success. The partnership with the YMCA has gone very well. There were over 100 kids each week that participated in the *Summer Reading* program. LARAC had a *Portrait Painting Workshop*. We held a kids *Chopped* program. Staff acted as the judges. Volunteers worked 223 hours last month. The theme for next year's *Summer Reading* program is "*Color my World with Books*". There were over 900 enrolled in this year's *Summer Reading* program. They will be doing a calendar for every month, one for Children's and one for Teens. *Stem* will be starting on Sunday's through a grant from the Beach Foundation.

T. DeGarmo, Folklife

We are half way through the *Summerland Fall Concerts*. We are in the thick of the *Charles Evan Hughes* festivities. There will be a program at the Hyde on Saturday, October 15th. There will be a program here on October 19th.

Mr. Toomey stated that a person who came up to the library was directed to talk with Guin Forshey for medical assistance and was very pleased with the help he received.

Old Business:

1. Dates for Public Hearings for 2017 Crandall Public Library Budget:
 - Thursday, October 13, 2016, Queensbury Town Hall Senior Center @ 7:00 pm
 - Tuesday, October 18, Moreau Town Hall @ 7:00 pm
 - Wednesday, October 19, Glens Falls Common Council Chamber @ 7:00 pm
2. The Friends have signs for the election.

New Business:

Suspension of patron Bob Gervin for one year until September 6, 2017 for threatening staff. Executive Committee was informed of and approved of the suspension. A *Motion* was made by Mr. Rottenstreich, seconded by Ms. LaPann to accept the recommendation of the committee. Motion carried.

Adjournment:

A *Motion* to adjourn was made by Mr. Rottenstreich, seconded by Ms. Vanderminden. Motion carried. Meeting adjourned at 5:03 p.m.

Respectfully Submitted,

Christina Vanderminden
Secretary of the Board of Trustees of Crandall Public Library

The next Board Meeting
Wednesday, October 26, 2016
4:30 pm
Holden Meeting Room