

**Board of Trustees
Meeting Minutes
October 26, 2016**

Attendance:

Trustees: Mr. Toomey, Ms. Caimano, Mr. Rottenstreich, Mr. Leonelli, Ms. Johnson, Mr. Lebowitz, Mr. Hazewski, Mr. Barnard, Mr. Gannon, Ms. Barcomb, Ms. LaPann, Ms. Vanderminden

Absent: Ms. Troelstra, Ms. Nemer, Mr. McDermott

Staff: Ms. Naftaly, Ms. Herman, Ms. Forshey, Ms. Frazier, Ms. Bell, Ms. Winters
Excused: Ms. Shanks, Ms. Webb, Mr. DeGarmo

Guests: none

Called to Order:

Meeting was called to order at 4:30 p.m. by President Toomey

Public Comment: none

Correspondence and Press (see Board Pass Around file for actual correspondence and press)

Approval of Board of Trustees Minutes September 28, 2016. Motion to approve by Ms. Caimano seconded by Mr. Gannon and approved as follows: Mr. Toomey, Ms. Caimano, Mr. Rottenstreich, Ms. Johnson, Mr. Lebowitz, Mr. Hazewski, Mr. Barnard, Mr. Gannon, Ms. Barcomb, Mr. Leonelli, Ms. LaPann, Ms. Vanderminden

Treasurer's Report – September 2016

Ms. Caimano reported that the total expenses for period ending September 30, 2016 are at 75% to date
Motion to approve the Treasurer's Report by Ms. LaPann and seconded by Ms. Vanderminden and approved as follows: Mr. Toomey, Ms. Caimano, Mr. Rottenstreich, Ms. Johnson, Mr. Lebowitz, Mr. Hazewski, Mr. Barnard, Mr. Gannon, Ms. Barcomb, Mr. Leonelli, Ms. LaPann, Ms. Vanderminden

SALS

There will be no November meeting

Director's Report & Action Items:

A. Action items:

- 1) Permission to send Justin Spraragen to the 2016 Foxwoods Technology Conference December 2, 2016 Cost: Travel (no registration fee or overnight stay).

- 2) Permission to apply to SALS for the 2017 Library Services Seed Challenge Grant for up to \$10,000, deadline December 31, 2016
- 3) Permission to apply to SALS for the 2017 Construction Challenge Grant for up to \$5,000, deadline December 31, 2016
- 4) Permission to extend library hours on Friday, December 2, 2016 to participate in Glens Falls Hometown Holiday Celebration

Ms. Naftaly reported that the library will see increased revenues from The Crandall Trust this year and estimated funds for 2017 are \$14,500. Claudia Higgins resigned from The Crandall Trust. The Board will look into whether it will be a conflict of interest to have a library board member serve on The Crandall Trust board.

Ms. Naftaly attended the public meetings in Glens Falls, Queensbury and Moreau and thanked Board members for their participation. No one from the public attended the Glens Falls meeting but Ms. LaPann, Mr. Toomey and Mr. Rottenstreich represented the Library. John Salvador attended the Queensbury meeting; he claimed Queensbury did not receive information on the budget but all the information was available on the Library's website and it had been sent to the town. Ms. Caimano and Mr. Barnard represented the Library. Mr. Leonelli and Ms. Barcomb attended the meeting in Moreau. Mr. Antis, the lone attendee, claimed the number of card holders is inaccurate, he commented on how Trustees are appointed, limited hours in the Folklife Center and transparency of Board meetings. Ms. Naftaly met with a production company from a Learning Channel program with a national viewing audience about filming in the Folklife Center and the Library but she was not able to release more information.

Ms. Naftaly thanked Mr. DeGarmo for all his work on Charles Evans Hughes Day; it was very successful and received lots of great comments. A group of Rhodes scholars visited the exhibit in the Folklife gallery. Ms Naftaly noted there was an article on the Folklife Center in the magazine, *The Unabashed Librarian*.

The library will be participating in the South Glens Falls Holiday Parade on Sunday, November 20.

Department Reports

A. Herman, Adult Services

Ms. Herman reported on the successful program presented by Max Frost on his summer traveling and studying Russian in the former Soviet Union and the How to Make Money Online class taught by author, Zackery Richards. The Reference staff is busy knitting, crocheting and crafting. Dr. Dan Way will speak about his book, *We Were There: World War II Stories from the Adirondacks Greatest Generation* on November 7. Librarian, Tisha Dolton did an outstanding job with the play, *The Revolt*.

P. Frazier, Children's Department

Ms. Frazier reported that the teens will be participating at the Gala. Dinovember will be celebrated throughout the month of November with educational information, Legos, story time, art, Dinoman, an 8 ft. inflatable dinosaur and more. The Saratoga-North Creek Railroad is sending Santa's elf on November 13; the train conductor will read, *The Polar Express*

G. Forshey, Innovation and Patron Experience

Ms. Forshey reported she is working on the Glens Falls Foundation Grant; a RFP has been sent out for a website portal for the database. She was asked about the status of the 3-D printer; IT has not been able to find a replacement part to fix the unit.

Adjournment

Mr. Rottenstreich made the motion to adjourn the meeting at 5:05 p.m. seconded by Mr. Gannon and approved as follows: Mr. Toomey, Ms. Caimano, Mr. Rottenstreich, Ms. Johnson, Mr. Lebowitz, Mr. Hazewski, Mr. Barnard, Mr. Gannon, Ms. Barcomb, Mr. Leonelli, Ms. LaPann, Ms. Vanderminden

Ms. Naftaly reminded everyone to vote!

Respectfully Submitted,

Christina Vanderminden
Secretary of the Board of Trustees of Crandall Public Library

Recorded by Andrea Herman, Head of Adult Services for Linda Webb

**The next Board meeting
will be held on
Wednesday, November 30, 2016
at 4:30 pm
in the Holden Meeting Room**