

**Board of Trustees
Meeting Minutes
August 24, 2016**

Attendance:

Trustees: Mr. Toomey, Ms. LaPann, Ms. Caimano, Mr. Rottenstreich, Mr. Lebowitz, Ms. Vanderminden, Mr. Hazewski, Mr. Gannon, Ms. Johnson. Ms. Troelstra, Dr. McDermott.

Absent: *Excused:* Mr. Leonelli, Mr. Barnard, Ms. Nemer,

Staff: Ms. Naftaly, Ms. Webb, Ms. Shanks, Ms. Frazier, Ms. Winters, Ms. Bell, Ms. Forshey, Mr. DeGarmo

Guests: None

Called to Order: President Toomey called the meeting to order at 4:37p.m.

Public Comment

Correspondence and Press (see Board Pass Around file for actual correspondence and press)

Board of Trustees Meeting Minutes – July 27, 2016

A ***Motion*** to approve the July 27, 2016 Minutes was made by Mr. Rottenstreich, seconded by Mr. Gannon. Motion carried.

Treasurer’s Report – July, 2016

A. Budget Amendments

Ms. Caimano reviewed the Treasurer’s Report and Budget Amendments. Revenues are at 84% and Expenses are at 58%. Ms. LaPann made a motion to accept the Treasurer’s report and budget amendments for July 2016, seconded by Ms. Caimano. Motion carried.

Claims Auditor Report – July 27 & August 12, 2016

A ***Motion*** to approve the Claims Auditor Reports for July 27 & August 12, 2016 was made by Mr. Rottenstreich and seconded by Mr. Gannon. Motion carried.

Committee Reports

Personnel:

C. Vanderminden

Joint Finance & Personnel Committee

1. A Motion was made by Dr. McDermott, seconded by Ms. LaPann to approve the proposed 2017 budget of \$4,489,713 after a reduction of \$23,000 was made as an adjustment for the municipalities at a -0-% increase for 2017 and bring it to the full board for their approval at the next scheduled meeting.

Mr. Gannon questioned not including an increase in the budget which would meet the 2017 Tax Cap of .68%. Due to the library refunding their bond it was decided that with the savings of \$170,000 in 2017 there would be a zero percent increase to the municipalities. Mr. Gannon thanked everyone for doing a great job on the budget. Ms. Naftaly thanked the Committee, Ms. Winters and Ms. Bell for all their work getting the budget ready. Links to the Proposed 2017 budget will be found at <http://www.crandalllibrary.org/about/about-budget2015.php> [Filename does include 2015.]

Personnel

1. Approve Jessica Kennedy Bartholomew, Library Clerk go from 6 months' probation to permanent status effective August 8, 2016.
2. Approval to hire Jonathan Gonzalez as a part-time page at \$9.00 per hour beginning 8/10/2016.

A *Motion* to approve Personnel Items 1-2 was made by Ms. Vanderminden, seconded by Mr. Rottenstreich. Motion carried.

Approval of Resolutions

- a. Approval of the 2017 Proposed Budget – Budget to be distributed at meeting.
- b. Approval of Legal Notices
- c. Approval of Trustee Petitions
- d. Approval of Budget Resolutions for the Board of Elections
- e. Approval of annual resolution allowing Library to exceed .68% tax cap in the event of errors

Ms. Caimano reviewed the proposed budget. A *Motion* to approve Resolution a. Approval of the 2017 Proposed Budget was made by Ms. Caimano, seconded by Dr. McDermott. Motion carried.

A *Motion* to approve Resolutions b-e was made by Mr. Rottenstreich, seconded by Ms. Vanderminden.

Friends of Crandall Public Library

Ms. Kathe

No report

SALS

Ms. Nemer

No report

Director's Report

Ms. Naftaly stated that she has focused on preparing the budget over the last month. She attended the Central Library Board of Directors meeting in Syracuse, NY this month. They are hoping to make changes in the legislative directive that was made in the 1960's. They are trying to get the state to modernize their directives to mesh with the 21st century. We are very fortunate that Sara Dallas,

SALS Director, is very open to trying new things not only for the Central Library but for all Libraries.

Action items:

1. Retroactive permission for Kathy Naftaly to travel to Syracuse, New York for the annual Central Library Director's Council Meeting. Total cost including travel, food and lodging is \$377.40

A *Motion* to approve item 1 was made by Ms. Caimano, seconded by Mr. Rottenstreich. Motion carried.

Department Reports

L. Shanks, Development Director

Ms. Shanks asked all board members to think about a sponsorship for the Soiree. If you have an auction item please let her know. It will be held on October 28th at the Queensbury Hotel. The honoree is David Krogmann. The cost is \$90.00 per person.

P. Frazier, Children's Department

Ann Nelson's program, *The Harry Potter Read Aloud* went very well. They did manage to finish the book. There were 42 readers. There were many positive comments. We would like to make it an annual event. July was one of our busiest months. We had the *Starlab Traveling Planetarium, Tuney Loons* (which were all in black and white) *with Summerland Music Society*. The kids loved it. There was a *LARAC Art Workshop*. The *Summer Reading* party went very well. There was an ice cream party at the end of it. Kids got stickers for reading 100 minutes and for doing trivia.

T. DeGarmo, Folklife

Mr. DeGarmo said goodbye to three summer interns. The *Summerland Fall Concerts* will be starting September 8. He passed around bookmarks with the dates. The *Charles Evan Hughes* exhibit starts on September 8th and there will be an opening reception on that day. Senator Betty Little's office has been actively promoting the exhibit.

G. Forshey, Innovation and Patron Experience

The *Adult Summer Reading Program* just ended. Ms. Forshey thanked the Friend's for supporting it. The *Wellness Wednesday* program was very well attended. The *Fall Film Series* starts on September 6. *Color Café* and *Crandall Crafts* will also be starting up in September. They have placed a bin for yarn to be dropped off or picked up to be used for hat, gloves and scarves.

Old Business:

1. Dates for Public Hearings for 2017 Crandall Public Library Budget:
 - Thursday, October 13, 2016, Queensbury Town Hall Senior Center @ 7:00 pm
 - Tuesday, October 18, Moreau Town Hall @ 7:00 pm
 - Wednesday, October 19, Glens Falls Common Council Chamber @ 7:00 pm

New Business:

1. Resignation of Michael Harman, Town of Moreau.

Mr. Harman is resigning from the Board due to a job change and cannot attend the monthly meetings. The Board thanked Mr. Harman for his service. A Motion was made by Ms. Caimano, seconded by Ms. Vandermiden to accept the resignation of Board member Michael Harman, Town of Moreau. **Executive Session:** A *Motion* was made to enter into Executive Session by Ms. Caimano, seconded by Ms. LaPann at 5:19 pm.

A *Motion* to come out of Executive Session was made by Ms. Caimano, seconded by Ms. LaPann at 6:50 p.m.

Adjournment:

A *Motion* to adjourn was made by Mr. Gannon, seconded by Ms. Vanderminden. Motion carried. Meeting adjourned at 6:51 p.m.

Respectfully Submitted,

Christina Vanderminden
Secretary of the Board of Trustees of Crandall Public Library

The next Board Meeting
Wednesday, October 26, 2016
4:30 pm
Holden Meeting Room

Recorded by Linda Webb
Administrative/Human Resource Assistant