

**Board of Trustees
Meeting Minutes
September 30, 2015**

Attendance:

Trustees: Mr. Leonelli, Ms. LaPann, Mr. Toomey, Ms. Newcomb, Ms. Caimano, Mr. Harman, Mr. Rottenstreich, Ms. Troelstra, Ms. Vanderminden, Mr. Barnard

Absent: Ms. Nemer, Mr. Lebowitz, Mr. Gannon, Ms. Johnson

Staff: Ms. Naftaly, Ms. Webb, Ms. Bell, Ms. Winters, Ms. Frazier, Ms. Shanks, Ms. Herman

Guests: None

President Michael Toomey called the meeting to order at 4:37 p.m.

Mr. Toomey congratulated Mr. Harman on his nomination for the *Post Star 20 under 40*. He also thanked Ms. Shanks for a great event. He thanked the Board, Friends and Staff for contributing to the wine basket for the Jamboree.

Public Comment: None

Correspondence and Press (see Board Pass Around file for actual correspondence and press)

Board of Trustees Meeting Minutes

A ***Motion*** to approve the Board of Trustees Meeting Minutes of August 26, 2015 that was sent via email was made by Ms. Newcomb, seconded by Ms. Caimano. Motion carried.

Treasurer's Report – August 2015

A. Budget Amendments

A ***Motion*** to approve the August 2015 Treasurers Report and Budget Amendments was made by Mr. Rottenstreich, seconded by Mr. Harman. Motion carried.

Approval of Claims Auditor Report

Approval of the August 27 & September 11 & 29, 2015 Claims Auditor Report for bills & payroll. A ***Motion*** to approve the Claim Auditors reports was made by Mr. Rottenstreich, seconded by Mr. Harman. Motion carried.

Committee Reports - None

Friends of Crandall Public Library

No report

K. Kathe/ D.Robertson

SALS

No report

D. Nemer

Director's Report

K. Naftaly

Ms. Naftaly informed the Trustees that we have received \$5,000 towards the park desk from the NY Construction Grant. She has met with the architect. The plan is to make that area quieter and ADA compliant. We currently have four roof leaks. The main elevator is not working. We are waiting for the service people to come and fix it. Ms. Naftaly was asked to be on the Board for the Business Improvement District. Board members were in agreement. It is important for the Library to be represented. Pat Durkin, Julia Farrar and I attended a safety training meeting at Warren County with Mike Needham of Needham Associates. He will go over our safety manual and do a staff training for us courtesy of Warren County Self Insurance. Please remind all of your friends to vote! We are once again planning on having a float in the South Glens Falls Parade on November 22nd.

Action items:

1. Approve of 2016 Holiday closings.
2. Approval for Crandall Public Library to participate in the 2015 Post Star Holiday Parade.
3. Approval of RFP for Auditing Services.
4. Approval for Crandall Public Library to stay open until 8:00 pm Friday, December 4, 2015 in order to participate in downtown's Hometown Holiday celebration. Additional costs: extended security hours. Staff assigned to event will shift hours.

A *Motion* to approve Action items 1-4 was made by Ms. Newcomb, seconded by Ms. Vanderminden. Motion carried.

Department Reports

A. Herman, Adult Services

Ms. Herman said that this is Banned Book Week. There were over 80 people who attended the Jonathan Kruk *Legend of Sleepy Hollow* event on the 18th. They are going on a *Ghost Hunt* this weekend to the Parks-Bentley House in South Glens Falls, sponsored by The Paranormal Society. They are collecting yarn for folks to make something such as mittens, hats, etc. and bring back the items to be donated.

L. Shanks, Development Director

Ms. Shanks thanked the Trustees who came, helped and enjoyed the Jamboree. There were a lot of comments that the western theme was a lot of fun. Thank you to all staff that attended. It was great to have so many staff members attend. Terry Bell was the essential worker. She also thanked her Intern Erin Perkins for all her help. The wine basket raffle raised about \$800. The net amount for the event is approximately \$32,000. We did raise more money last year. The committee will meet tomorrow to wind up this year and start working on next year.

P. Frazier, Children's Department

Ms. Frazier said that Artblast is being held this week. They are still holding the preschool programs. There will be an *International Game Day*. *Star Wars* is on December 12th. A program for *1000 Books b4 Kindergarten* will be held on October 17th in Glens Falls from 10:00 to 11:30 am. There are close to 700 children in the program so far. She thanked the current sponsor, the Beach Grant for their great community effort in helping with these programs. After the first 100 books the kids get a book tote bag.

T. Degarmo, Folklife

Mr. DeGarmo noted that we stayed open the Saturday of *Balloon Festive Weekend* for the opening reception of the new exhibit *Transitional Interpretation*. There was a wonderful turn out. The exhibit will be up until the end of December. Kerry Ziegler did the lay out for the catalog. She did a great job. They kicked off the *Fall Concert Series*. The concerts are very popular.

Old Business

None

New Business

1. Dates for Public Hearings for 2016 Crandall Public Library Budget:

- Tuesday, October 6, Moreau Town Hall @ 7:00 pm
- Thursday, October 8, Queensbury Town Hall Senior Center @ 7:00 pm
- Wednesday, October 14, Glens Falls Common Council Chamber @ 7:00 pm

Executive Session: None

Adjournment:

Motion to adjourn was made by Ms. Newcomb, seconded by Ms. Vanderminden. Motion carried. Meeting adjourned at 5:10 pm.

Respectfully Submitted,

Christina Vanderminden
Secretary of the Board of Trustees of Crandall Public Library

Recorded by Linda Webb
Administrative/Human Resource Assistant

The Next Board Meeting
Wednesday, October 28, 2015
4:30 pm
Holden Meeting Room