

**Board of Trustees
Crandall Public Library
AGENDA (Revised)
August 28, 2013**

4:00 P.M.

Public Hearing on the Proposed 2014 Budget

1. **Call to order** S. Searleman
2. **Public Comment** S. Searleman
3. **Correspondence and Press** (see board pass around file for actual correspondence)
4. **Approval of Board of Trustees Minutes: July 24, 2013** S. Searleman
5. **Treasurers Report, July 2013** B. Caimano
 - a. Resolution as to the Certificate of Available Funds to Finance Project for the 2013_2016 NYS Construction Grant Program.
On August 28, 2013, the Board of Trustees of Crandall Public Library agrees to utilize a portion of its Capital Reserve Fund to pay for the architectural programming, conceptual design, and purchase and installation of furniture and casework for the Customer Service Area Renovation/Miscellaneous Furnishings Project. Funds are available in this account to cover the cost of the Library's required match of at least 50% of the projected \$102,194 cost.

6. Approval of Claims Auditor Report for July 31, August 14 & 28, 2013 bills & payroll

7. Committee Reports

Personnel - Acceptance of the following resignations:

1. Grant Leonelli, Page, effective 7/2013
2. Amanda Futch, Page, effective 8/2013
3. Taylor Huntley, Page, effective 5/2013
4. Grace Kenley, Page, effective 8/2013

Appointment of the following:

1. Sarabeth Oddy, Page, effective 8/2013
2. Brianna Seeley, Page, effective 8/2013
3. Melinda Frazier, Page, effective 8/2013

Joint Finance and Personnel – A motion was made by Ms. Newcomb, seconded by Ms. Vanderminden to accept the 2014 Budget as presented. Motion carried.

8. Approval of Resolutions

- a. Approval of the 2014 Proposed Budget
- b. Approval of Legal Notices
- c. Approval of Trustee Petitions
- d. Approval of Budget Resolutions for the Board of Elections
- e. Approval of annual resolution allowing Library to exceed 1.66% tax cap in the event of errors

9. Friends of Crandall Public Library

MacKnight/Kathe

10. SALS

D. Nemer

- The 2014 SALS' Annual Trustee Business Meeting will be May 19, 2014 at 5:00 pm at Excelsior Springs, Saratoga. Mark your calendars.

11. Director's Report & Action Items:

K. Naftaly

A. Action items:

1. Permission for Erica Burke to extend her stay by one night at the NYG&B Family History Conference September 19-21, 2013 in Liverpool, NY due to earlier start time for the pre-conference. Cost: An additional \$119.
2. Permission for Todd DeGarmo to pursue grant funding from the Glenn & Carol Pearsall Adirondack Foundation for the purchase/lease of a concert quality piano for Community Room.
3. Permission for Kathy Naftaly to attend September 17, 2013 Kickoff event for Tri-County United Way. Cost: \$20.00
4. Approval to ask for submissions for RFP for after-hours cleaning services (including carpet cleaning and window washing) as current contract runs out 12/31/2013.
5. Approval to solicit RFQs for locally-based Strategic Plan Consultant/Facilitator for Crandall Public Library's next strategic plan as current one expires 12/31/2013.

12. Department Reports

- A. Herman, Adult Services
- L. Shanks, Development Director
- P. Frazier, Children's Department
- T. DeGarmo, Folklife

13. Old Business

1. Review of Crandall Public Library's suspension policy.

14. New Business

1. Public Hearings for 2014 Budget:
 - Monday, October 7, Moreau Town Hall @ 7:00 pm
 - Wednesday, October 9, Glens Falls Common Council Chamber @ 7:00 pm
 - Friday, October 11, Queensbury Town Hall Senior Center @ 7:00 pm

15. Executive Session

16. Adjournment

**The next Board Meeting
Wednesday, October 2, 2013
4:00 PM
Holden Meeting Room**