

**Board of Trustees  
Crandall Public Library**

**AGENDA  
January 30, 2013**

1. **Call to order** S. Searleman
2. **Public Comment** S. Searleman
  1. Rhianna Hogan-Cerro – Regarding the improvement/enhancement of City Park
4. **Correspondence and Press** (see board pass around file for actual correspondence)
5. **Approval of Board of Trustees Minutes: January 3, 2013** S. Searleman
6. **Treasurers Report, December 2012** P. Irion
  - A. Budget Amendments
7. **Approval of Claims Auditor Report for January 16, 2013 bills & payroll** P. Irion
8. **Committee Reports**
  - Personnel** T. Vanderminden
    1. Approval for Abby Berkheimer, Library Assistant, Children’s to go from Probationary to Permanent status effective December 12, 2012.
9. **Friends of Crandall Public Library**
10. **SALS** D. Nemer
11. **Acting Director’s Report & Action Items:** K. Naftaly
  - A. Action items:**
    1. Permission to close the Library to the public on Thursday, May 16, 2013 for Staff Development Day.
    2. Permission for Crandall Public Library’s basement area to remain open for an extra hour (until 7:00 p.m.) Friday, July 17, 2013 for the Camp Chingachgook/Folklife opening reception. Cost: One extra hour of security coverage.
    3. Retroactive approval for Kathy Naftaly to attend January 24, 2013 Webinar, ROI & Grant Proposals: What's Effective in This Economy. Cost: \$85.00
    4. Permission for Pam Frazier and two other children’s library staff to attend the Wednesday, February 6, 2013 Summer Reading Program Workshop at SALS. Cost: travel.

5. Permission for Kathy Naftaly to attend NYLA PLS' Spring Conference, Friday May 3, 2013. No cost to the Library.
6. Permission for Pat Durkin to attend the following Safety Programs presented by Warren County Self-Insurance: Hazard Communication May 22, 2013; Workplace Violence June 12, 2013, Emergency Management Planning July 17, 2013. Cost: travel.
7. Approval for Lynn Shanks to change the previously approved date for the Henry Crandall Award Gala from September 14 to September 7 due to the Yom Kippur holiday.
8. Permission for Dorie Stevenson to staff an exhibitor table at Autism Awareness Information Day at Skidmore College on Sunday April 21, 2012. She will promote our activities to close to 1,000 families and professionals. Cost: travel.
9. Permission for Marc Merkle to attend the Digital Literacy Train-the-Trainer Workshop Feb 13, 2013 in Guilderland, NY at the NYLA Office Training Center. Cost: Travel

**12. Department Reports**

- A. Herman, Adult Services
- L. Shanks, Development Director
- P. Frazier, Children's Department
- T. DeGarmo, Folklife
- Meet your Staff—Erica Burke, Folklife

**13. Old Business**

1. Refinancing the Library's bonds

K. Naftaly

**14. New Business**

**15. Executive Session (if necessary)**

**16. Adjournment**

**The next Board Meeting is  
Wednesday, February 27, 2013  
4:00 PM,  
Holden Meeting Room**