

**Minutes of the Board of Trustees
November 9, 2010**

Board Members Present: Mr. Leonelli, Ms. Irion, Ms. Caimano, Ms. Newcomb, Mr. Toomey, Mr. Sheahan, Ms. Putnam, Ms. Vanderminden

Staff Present:

Ms. Christine McDonald, Ms. Kathy Naftaly

Mr. Leonelli called the meeting to order at 4:05 pm. In absence of a quorum at first, Mr. Leonelli opened the meeting to a presentation by Ms. McDonald on the current status of the Strategic Planning process.

Ms. Putnam entered the meeting at 4:15 pm.

Ms. McDonald outlined the results of the first Strategic Planning Committee meeting and the Service Responses selected by the committee. She also showed the results of the staff SWOT analysis of the Service Responses and reviewed the longer Service Responses. Ms. Naftaly also explained about the upcoming second meeting of the Strategic Planning Committee on November 18, 2010. Ms. McDonald noted that after the second Strategic Planning Committee meeting, she and Ms. Naftaly will work with consultant June Garcia to draft a preliminary Strategic Plan that will be ready for the December 29, 2010 Board meeting. June Garcia will be meeting with staff in February for two days to discuss implementation of the new Strategic Plan. The Board discussed recent developments in technology and the implications for the Library in the coming years.

Ms. McDonald explained the need to approve the agreement with Ingram Library Services for ordering and processing now that SALS is disbanding their acquisition services in January 2011. Ms. Newcomb made a motion to approve the agreement with Ingram Library Services and authorizing Mr. Leonelli and Ms. McDonald to sign where applicable, seconded by Ms. Caimano and approved as follows: Mr. Leonelli (yes), Ms. Irion (yes), Ms. Caimano (yes), Ms. Newcomb (yes), Mr. Toomey (yes), Mr. Sheahan (yes), Ms. Putnam (yes), Ms. Vanderminden (yes).

A motion was made by Ms. Newcomb, seconded by Ms. Caimano to remain open late on Friday, December 3, 2010 for the Downtown Holiday Celebration until 9 p.m. and approved as follows: Mr. Leonelli (yes), Ms. Irion (yes), Ms. Caimano (yes), Ms. Newcomb (yes), Mr. Toomey (yes), Mr. Sheahan (yes), Ms. Putnam (yes), Ms. Vanderminden (yes).

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A motion was made at 4:55 p.m. by Ms. Caimano, seconded by Ms. Irion to adjourn the meeting and approved as follows: Mr. Leonelli (yes), Ms. Irion (yes), Ms. Caimano (yes), Ms. Newcomb (yes), Mr. Toomey (yes), Mr. Sheahan (yes), Ms. Putnam (yes), Ms. Vanderminden (yes).

Respectfully Submitted,

Patricia Irion
Secretary of the Board of Trustees
of Crandall Public Library
Recorded By: Christine McDonald, Director

**The next meeting
of the Crandall Public Library
Board of Trustees will be
Wednesday, December 1, 2010
at 4:00 pm in the Holden Meeting Room**