

Board of Trustees Crandall Public Library

AGENDA June 30, 2010

4:00 pm

1. **Call to order** R. Leonelli
2. **Public Comment** R. Leonelli
3. **Correspondence and Press** (see board pass around file for actual correspondence)
4. **Approval of Board of Trustees Minutes: May 26, 2010** R. Leonelli
5. **Treasurers Report – May, 2010** B. Caimano
6. **Project Budget** B. Caimano
7. **Approval of Warrant, May 27, 2010 to June 30, 2010 bills & payroll** B. Caimano
8. **Committee Reports**
 - A. **Personnel Committee** S. Searleman
 1. Broadband Grant
 2. New York State Retirement Incentives
 3. Update of Personnel Policies
 4. Date for joint Budget/Personnel Committee meeting
 - B. **Fund Raising Committee** R. Leonelli
 1. Henry Crandall Award and Reception
 2. Love Your Library Raffle
9. **Friends of Crandall Public Library** M. Kerr
10. **SALS** D. Nemer
11. **Director's Report & Action Items:** C. McDonald
 - Action items:**
 1. Approval of the Henry Crandall Award and Reception: October 1, 2010
 2. Approval of Henry Crandall Award Nomination process, venue (Hiland Park Country Club), silent auction and Love Your Library Raffle
 3. Approval for the ARCC to hold their networking luncheon in the Library Community Room on December 10, 2010. The Library will receive \$5.00 per paid admission
 4. Approval to change Library telephone services to Verizon – monthly rate is lower than what is currently being charged
 5. Approval for the Arts Council for Wyoming County, NY to borrow the Folklife Center's Rodeo Saddle made by Dusty Tinker, from the Folk Arts & Artist collection, for their exhibition,

- “A Good Ride: the Arts & Traditions of the Attica Rodeo”, Perry, NY, June – December 2010
6. Retroactive approval for Erica Burke to attend the workshop “Clues from Family Photos” on June 17, 2010 at the NY Public Library under the auspices of the NY Genealogical and Biographical Society.
Cost: mileage- \$212 and meals- \$50
 7. Approval of Personnel Policy revisions
 8. Approval for Guinevere Forshey to attend a CDLC sponsored class at Albany Medical College: “PubMed for Experts” on July 19, 2010 at 1:00 pm. Cost: travel
 9. Permission for the Library to stay open Friday evening, October 15, 2010 for a program by author, Jon Katz on his new novel, Rose in a Storm
 10. Approval of discard list per Terry Bell
 11. Retroactive permission for Todd DeGarmo to serve on the NYSCA-Folk Arts Panel (in NYC) for reviewing 2011 grants on Tuesday & Wednesday, June 8 & 9, 2010 and for two work days, Monday & Thursday, June 7 & 10 to visit innovative cultural exhibitions in preparation for our own upcoming American Indian exhibitions (Indian Basket Collections, and Indian Camps & Upstate Tourism). Expenses from NYSCA grant were \$100.87.
 12. Approval of Legal Notice for RFP for Cleaning Services
 13. Approval of three Resolutions to Adopt the 2010 NYS Retirement Incentive – Part A
 14. Approval for Christine McDonald to attend a Virtual Summit: eBooks: Libraries at the Tipping Point, presented by Library Journal and School Library Journal on Wednesday, September 29th, 2010, a day-long conference to be held online. Cost: \$19.95

12. Department Reports

- A. L. Shanks, Development Director
- B. K. Naftaly, Assistant Library Director III
- C. A. Herman, Adult Services
- D. P. Frazier, Children’s Department
- E. T. DeGarmo, Folklife Center

13. Old Business

14. New Business

15. Executive Session (if needed)

16. Adjournment

**The next Board meeting
will be held on
Wednesday July 28th, 2010
at 4:00 pm
in the Holden Meeting Room**