

**Board of Trustees
Crandall Public Library**

**AGENDA
August 26, 2009**

4:00 pm

PUBLIC HEARING ON THE PROPOSED 2010 BUDGET

- 1. Call to order** R. Leonelli
- 2. Public Comment** R. Leonelli
- 3. Correspondence and Press** (see board pass around file for actual correspondence)
- 4. Approval of Board of Trustees Minutes: July 29, 2009** R. Leonelli
- 5. Treasurers Report – July, 2009** B. Caimano
 - a. Budget Amendments
- 6. Approval of Warrant, July 30, 2009 to August 26, 2009, bills & payroll** B. Caimano
- 7. Project Budget** B. Caimano
 - a. Project Budget Amendments
- 8. Committee Reports**
 - A. Personnel Committee** A. Newcomb
 1. Resignation of Alissa Wood, Page, effective 7/22/09
 2. Resignation of Tessa Kuster, Page, effective 8/6/09
 3. Labor Class appointment of Rhonda Ryan, Page, effective 8/25/09 at an hourly rate \$7.44
 - B. Joint Budget & Personnel Committees on Proposed 2010 Budget** B. Pratt/A. Newcomb
 1. Minutes from 8/11/09
 2. Public Hearing on the Budget -8/19/09
 - C. Building Committee**
 1. Meeting is scheduled for September 1st at 4:00 pm in Holden Meeting Room
- 9. Approval of Resolutions**
 - a. Approval of 2010 Proposed Budget
 - b. Approval of Legal Notices
 - c. Approval of Trustee Petitions
 - d. Approval of Budget Resolutions for Boards of Election
- 10. Friends of Crandall Public Library** M. Kerr

11. SALS

D. Nemer

12. Director's Report & Action Items:

C. McDonald

Action items:

1. Approval for Lynn Shanks to represent the Library at the Adirondack Business Show, on Thursday, October 15th at the Queensbury Hotel. Cost-registration, \$150
2. Approval for McDonald and Naftaly to attend the 13th Annual PLA National Conference in Portland, Oregon – March 23rd –27th, 2010. Cost: \$1905 includes airline, hotel and registrations.
3. Approval of elevator maintenance contract from Schindler Elevator Corp.
4. Approval for Warren County Small Business Assistance to use the Holden Meeting Room to present a series of 10 Small Business Planning Workshops on Monday or Tuesday evenings, from 6-8:30 pm.
5. Approval of letter of support for the SALS Grant for Saratoga County Aid for downloadable audiobooks.
6. Approval for Guin Forshey to attend the ARCC's Leadership Adirondack Program in the Fall 2009/Winter 2010. Cost: \$475 (includes scholarship of 50% off of the cost of the total \$950 charge)
7. Approval for a staff member to attend a CDLC Workshop: Collections Repair for Libraries & Archives, Sept. 15 & 16 at the Univ. of Albany. Cost: \$200 includes lunch, plus travel

13. Department Reports

- A. L. Shanks, Development Director
- B. K. Naftaly, Assistant Library Director III
- C. A. Herman, Adult Services
- D. P. Frazier, Children's Department
- E. T. DeGarmo, Folklife Center

14. Old Business

15. New Business

16. Executive Session (if needed)

17. Adjournment

**The next Board Meeting
will be held on
Wednesday September 30th, 2009
at 4:00 pm
in the Holden Meeting Room**