

# Board of Trustees Crandall Public Library

## AGENDA July 29, 2009

**4:00 pm**

1. **Call to order** R. Leonelli
2. **Public Comment** R. Leonelli
3. **Correspondence and Press** (see board pass around file for actual correspondence)
4. **Approval of Board of Trustees Minutes: June 24, 2009** R. Leonelli
5. **Treasurers Report – June, 2009** B. Caimano
6. **Approval of Warrant, June 24, 2009 to July 29, 2009, bills & payroll** B. Caimano
7. **Project Budget** B. Caimano
  - a. Project Budget Amendments
8. **Committee Reports**
  - A. **Executive Committee** R. Leonelli
    1. Recommendation for approval of 2008 Audit Report
    2. Recommendation to approve payment to BID of 40% of irrigation, topsoil, scarification and hydro-seeding costs for City Park, not to exceed \$35,000
  - B. **Fund Raising Committee**
  - C. **Personnel Committee** A. Newcomb
    1. Appointment of Tala Henry-Halabi, PT Library Page, effective 7/13/09 at an hourly rate of \$7.74 (Ms. Henry-Halabi will also continue her duties as a PT Library Assistant)
    2. Resignation of Jonathan Wood, Page, effective 7/11/09
    3. Provisional Appointment of Anne Marie Bilodeau, Librarian I, effective 7/29/09 at an hourly rate of \$18.75
    4. Permanent appointment of Kathy Naftaly, Assistant Library Director, effective 1/1/2009, per Warren County Civil Service Rule XXII-9.
    5. Permanent appointment of Candyce Donovan, PT Library Clerk, per Warren County Civil Service, effective 7/29/2009.
  - D. **Joint Budget & Personnel Committees on Proposed 2010 Budget**
9. **Friends of Crandall Public Library** M. Kerr
10. **SALS** D. Nemer

**11. Director's Report & Action Items:**

C. McDonald

**Action items:**

1. Approval of legal notice for 2008 Audit Report
2. Approval of discard of old invoices as per 2008 Audit
3. Approval of request for Board meeting date change from September 23<sup>rd</sup> to September 30<sup>th</sup>
4. Approval for Susan Laing and Steven Ray to attend the Polaris Users Group Conference in Myrtle Beach, South Carolina, October 1<sup>st</sup> through October 3<sup>rd</sup>.  
Cost: Registration (\$225 per person, includes meals), travel (\$336/per person), meals on travel days and accommodations (\$140 per night, per person for three nights)
5. Approval of commitment letter for the federal Broadband Technology Opportunities Program Public Computer Centers project

**12. Department Reports**

- A. L. Shanks, Development Director
- B. K. Naftaly, Assistant Library Director III
- C. A. Herman, Adult Services
- D. P. Frazier, Children's Department
- E. T. DeGarmo, Folklife Center

**13. Old Business**

**14. New Business**

**15. Executive Session (if needed)**

**16. Adjournment**

**The next Board Meeting  
will be held on  
Wednesday August 26<sup>th</sup>, 2009  
at 4:00 pm  
in the Holden Meeting Room**