

Board of Trustees Crandall Public Library

AGENDA May 27, 2009

4:00 pm

- 1. Call to order** R. Leonelli
- 2. Staff Recognition Awards**
Susan Laing – 25 Years McDonald/Hussa
Jane Strelz – 20 Years
Sarah Lombardi – 10 Years
Sukrit Goswami – 5 Years
Guinevere Forshey – 5 Years
- 3. Public Comment** R. Leonelli
- 4. Correspondence and Press** (see board pass around file for actual correspondence)
- 5. Approval of Board of Trustees Minutes: April 22, 2009** R. Leonelli
- 6. Treasurers Report – April, 2009** Caimano
- 7. Approval of Warrant, April 23, 2009 to May 27, 2009, bills & payroll** Caimano
- 8. Project Budget** Caimano
- 9. Committee Reports**
 - A. Executive Committee** R. Leonelli
 1. Recommendation for Approval of Behan Communications proposal from 4/22/09
 2. Recommendation for Approval of the Commitment to Community Health Resolution from the Southern Adirondack Tobacco Free Coalition
 3. Recommendation for Approval for the Library to close on June 25th, 2009 for a staff Continuing Education Day
 - B. Fund Raising Committee**
 - C. Personnel Committee** A. Newcomb
 1. Provisional Appointment of Jennifer Boyer, PT Librarian I, effective May 12, 2009, at an hourly rate of \$18.75
 2. Provisional Appointment of Catherine Brot, PT Librarian I, effective May 15, 2009, at an hourly rate of \$18.75
 3. Permanent Appointment of Bryan Rowzee, PT Library Assistant, effective 5/19/2009
- 10. Friends of Crandall Public Library** M. Kerr

11. SALS

12. Director's Report & Action Items:

C. McDonald

Action items:

1. Approval of Central Library Development Aid/Central Book Aid budget application
2. Approval of Municipal Accounting Software Contract for June 2009 – May 31, 2010 for \$2218.70
3. Approval for Kathy Naftaly and Sue Laing to attend a Polaris Reports workshop on June 11th at SALS, Saratoga Springs from 10:00 am to 12:00 pm. Cost-travel
4. Permission for the Library to stay open past 6:00 pm on Friday, October 16, 2009 for guest author, Richard Russo who will speak here free of charge.
5. Approval for Christine McDonald and two other staff to attend the NYLA Conference in Niagara Falls, October 14-17. Cost – registrations, travel and hotel
6. Permission for two staff members to attend a free grant-writing workshop here at the Library, sponsored by Washington County's Economic Opportunity Council's ACT for Youth initiative, on Thursday, June 18, 2009

13. Department Reports

- A. L. Shanks, Development Director
- B. K. Naftaly, Assistant Library Director III
- C. A. Herman, Adult Services
- D. P. Frazier, Children's Department
- E. T. DeGarmo, Folklife Center

14. Old Business

15. New Business

16. Executive Session (if needed)

17. Adjournment

**The next Board Meeting
will be held on
Wednesday June 24th, 2009
at 4:00 pm
in the Holden Meeting Room**