

- Child (17 or under)? *Parent fills out sections 1, 2, 3 & 4*
- Adult? *Fill out sections 1 & 4*

**SECTION 1 : ALL—WHO IS THIS CARD FOR?**

First Name \_\_\_\_\_ MI \_\_\_\_\_

Last Name \_\_\_\_\_

Prior/Alternate Last Name \_\_\_\_\_

Date of Birth \_\_\_ / \_\_\_ / \_\_\_ Gender: M \_\_\_ F \_\_\_

ID/Driver's License # (*parent's if application is for a child*)  
 \_\_\_\_\_

Mailing Address \_\_\_\_\_  
 \_\_\_\_\_

Permanent/Physical Address (*if different from above*)  
 \_\_\_\_\_

Phone # \_\_\_\_\_

School District \_\_\_\_\_

Town or Village \_\_\_\_\_

*Optional-Text messaging for holds pick-up, due date reminders & library card expiration. Charges from provider may apply; check with your carrier.*

CellPhone# \_\_\_\_\_ Carrier \_\_\_\_\_

**Optional-Email notifications**

- Programs & Events Information
- Notices regarding your library account

Email Address \_\_\_\_\_

**SECTION 2: PARENT/GUARDIAN INFORMATION:**

First Name \_\_\_\_\_ MI \_\_\_\_\_

Last Name \_\_\_\_\_

Mailing Address (*if different from child*)  
 \_\_\_\_\_  
 \_\_\_\_\_

Phone#(*if different from child*) \_\_\_\_\_

**SECTION 3: PARENT/GUARDIAN—READ AND INITIAL:**

Crandall Public Library does not limit access to any library materials in any format. This also includes access to the Internet. As with other library materials, restriction of a child's access to the Internet is the responsibility of the parent/legal guardian. Parents and caregivers are advised to read our brochure, "Surfing the Internet: A Message to Parents." *Please initial:* \_\_\_\_\_

**SECTION 4: ALL—READ CAREFULLY AND SIGN BELOW:**

I (We, if parent and child) agree to observe all rules established by the library and will be responsible for all materials borrowed on my card. I also agree to pay fines or other charges imposed for late return, loss or damage of library materials. I will notify the library if my card is lost, or if I change my name, address or phone number.

*Signature of Borrower  
 OR Parent/Guardian (required if 17 or under)*

**Please review the library rules on the back of this form.**

**Thank you for being a part of the Crandall Library Community.**

## Crandall Public Library Rules

### The Following Activities are PROHIBITED:

#### Any behavior that interferes with the peaceful enjoyment of the Library, such as:

- Disruptions—loud talking, swearing, horseplay, disorderly conduct, etc.
- Possessing or consuming alcohol or illegal drugs or using the Library while appearing under the influence of alcohol or drugs
- Harassing or threatening of other patrons or of Library staff
- Loitering or soliciting

#### Behavior that creates health/environmental hazards, such as:

- Use of tobacco products in building, adjacent sidewalks and Crandall Trust property
- Pets in the library (except for service and/or therapy animals)
- Displaying a weapon of any type
- Bare feet or no shirt (clothing is not optional)
- Unattended personal items (may result in items being inventoried and removed)
- Using the Library restrooms for bathing, shaving, intimate activities, washing hair or clothing
- Causing strong pervasive odors that constitute a nuisance to others including consuming meals whose aromas penetrate the facility

#### Computer use in violation of policy, such as:

- Display of sexually graphic images on any personal or Library owned electronic device in the library
- Food or drink at computer workstations or near Library-owned electronics

#### Defacing or abuse of Library property, such as:

- Vandalism including clipping of books, newspapers or magazines
- Feet on tables, chairs, equipment or against walls
- Obstructing aisles or access to Library facilities, furnishings or equipment
- Using the furniture or floors as a crash pad or camp site; “camping” refers to using the Library to lay down or sleep in a reclined position
- Sitting on shelves, ledges, bookcases or playing with book carts

#### Cell Phone Use and Conversational Guidelines

- Please silence your cell phone ringer and other electronics’ sound effects upon entering the Library. This includes headphone and speaker capabilities.
- Please keep cell phone calls and interpersonal conversations quiet and short.
- Loud or extended cell phone exchanges or interpersonal conversations should be taken to the entry door areas or outside as these are considered disruptive.
- **Quiet Reading Room and Adjacent Quiet Reading Porch:** Please refrain from cell phone use and unnecessary or extended conversation in these areas. Use of other electronics must not interfere with the peaceful enjoyment of the space.

*Any unlawful behavior is prohibited in the Library in compliance with  
City of Glens Falls Ordinances*

*Violation of library rules may result in loss of library privileges,  
including being banned from the premises.*

Adopted by the Crandall Public Library Board of Trustees September 24, 2008  
(Modified 5/21/2010, 5/1/2013, 3/2/2016, 2/22/2018)

## Library Card Application



### Photo Identification With Current Address Required

#### Accepted Forms of ID

Current Driver’s License *or* Permit *or* Non-driver ID  
NYS Benefit Card  
School ID with home address  
Passport

#### Current Address Can Be Verified By

Current Driver’s License *or* Permit *or* Non-driver ID  
Checkbook (with name and address imprinted)  
Current Telephone *or* Utility *or* Cable Bill  
Car Registration  
Voter Registration Card  
Hunting *or* Fishing License  
Lease Agreement *or* Rent Receipt  
Tax Bill *or* Current Tax Receipt *or* Property Deed  
Picture ID *or* School ID with Address  
Report Card with Address  
Notarized Affidavit

Adopted by the Crandall Public Library Board of Trustees  
[September 24, 2008]